

**End of Project Evaluation: Ministry of Justice, Legal and Parliamentary Affairs;
Centre for Applied Legal Research
Deadline: 25 April 2018**

The Ministry of Justice, Legal and Parliamentary Affairs (MoJLPA) and the Centre for Applied Legal Research (CALR) are seeking a Consultant to conduct an end of project evaluation for a project titled “*Supporting the Constitutional Legislative Alignment Process.*” The project begun in 2015 and was aimed at providing technical support to the Government of Zimbabwe in the implementation of the Constitution (Amendment No. 20) Act of 2013, through strengthening the process of constitutional legislative alignment. This evaluation is therefore highly technical and requires an individual with strong M&E expertise, and a very good understanding of legal and constitutional matters.

Key deliverables

At the least, the following outputs will be required from the Consultant: Review the project documents to understand the project and the activities that were being undertaken; conduct interviews with stakeholders involved in the project including Line Ministries, funding partners, CSOs among others; produce a report reflecting the five standard evaluation criteria namely relevance, effectiveness, efficiency, sustainability and impact of the project. The report should also provide detailed evidence of why, whether or how results are linked to the intervention and seek to identify the factors driving or hindering progress for future programming.

Qualifications and experience required

The consultant:

- (i) Must have at least a Master’s Degree in any Social Science field;
- (ii) Must have demonstrated experience in the design and undertaking of programme evaluations using participatory M&E methodologies;
- (iii) Must have at least 10 years working experience in carrying out evaluations;
- (iv) Must have knowledge and experience of different data analysis packages such as SPSS, Epi-info, MS Excel etc.
- (v) Must have both quantitative and qualitative data analysis skills;
- (vi) Must have the ability to produce well written, analytical reports in clear, legible English
- (vii) Must have knowledge of European Union procedures
- (viii) Knowledge of Swiss/Norwegian Embassies procedures is an added advantage
- (ix) Ability to speak and understand local languages is an added advantage

To apply

Interested persons should submit:

- a) An expression of interest no longer than 5 pages highlighting: the consultant's understanding of the assignment; a delivery plan i.e. work-plan; evaluation approaches/methodology; proposed budget.
- b) A detailed Curriculum Vitae (CV) which is no longer than 3 pages (including references) reflecting the individuals' profile, work experience relevant to this evaluation, and at least 2 traceable references
- c) Verifiable sample work - provide at least 2 examples of previous similar work done relevant for this assignment

Please ensure that the subject line of the email is clearly labelled as **CONSULTANT: END OF PROJECT EVALUATION** and send your applications to hr@ca-lr.org admin@ca-lr.org by 5pm on Wednesday 25 April 2018.

Only short-listed candidates will be contacted.